

Annex 4

OPERATING MANUAL of Fluxys TENP GmbH

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Article 1 General

This Operating Manual is an integral part of the General Terms & Conditions (“GTCs”) of Fluxys TENP GmbH (“**Fluxys TENP**”).

To ensure proper handling of transmission, each network operator within the transmission chain shall receive information on the quantities to be transported.

Where the balancing group manager is not itself obliged to submit nominations but nominations are to be submitted by downstream network operators, the balancing group manager shall state which network operator submits the nominations for its balancing group.

To exchange data (e.g. process data, billing data, transmission route, transmission system, etc.), standardisation of message formats is needed.

The unit used for all energy quantities is kWh/h.

As far as no deviant regulations are made in this document, the regulations of the DVGW Code of Practice G 2000 shall be applicable in the latest valid version.

- **Accessibility**

The permanent accessibility of Fluxys TENP is ensured by the 24/7-Dispatching:

E-mail address: dispatching.fluxystenp@fluxys.com

Phone number: +49 211 420909 29

- **Inclusion of entry and exit capacities into balancing groups**

The Shipper is obliged to inform Fluxys TENP about the balancing groups/sub-balancing groups into which he wants to include its entry and exit capacities in accordance with Article 7 para. 1 of the GTCs with a lead time of at least five (5) Working Days by sending an e-mail to the following address: daniel.weber@fluxys.com.

Only the balancing groups/sub-balancing groups about which the Shipper had informed Fluxys TENP according to Sentence 1 are available on TRAC-X primary for the Shipper. These balancing groups/sub-balancing groups can be used by the Shipper for capacity bookings via TRAC-X primary.

The balancing group managers of the balancing groups/sub-balancing groups which have been communicated by the Shipper according to Sentence 1 must be registered and approved on TRAC-X primary for the area of Fluxys TENP.

Capacities booked on TRAC-X primary have to be included initially into a balancing group/sub-balancing group which have been communicated according to Sentence 1.

A modification of the inclusion is only possible in coordination with Fluxys TENP and has to be communicated by the Shipper to Fluxys TENP in writing at least 2 (two) Working Days in advance. This modification is only possible into balancing groups/sub-balancing groups, which are available according to Sentence 1.

Changing of the inclusion of day-ahead capacities is not allowed.

- **Communication test**

For the utilisation and nomination of booked capacities in the network of Fluxys TENP a communication test, which has to be carried out successfully between Fluxys TENP and the balancing group manager, is necessary. The Shipper has to guarantee that the defined balancing group manager executes this communication test in due time.

- **Switching from Central European Time (CET) to Central European Summer Time (CEST) and vice versa**

For the switch from CET to CEST (usually at the end of March of each calendar year) Fluxys TENP shall be entitled to apply special provisions to nominations on the day on which the switch from CET to CEST takes place. Currently, the balancing group manager shall nominate for each entry and exit point 23 (twenty-three) successive hourly values.

For the switch from CEST to CET (usually at the end of October of each calendar year) Fluxys TENP shall be entitled to apply special provisions to nominations on the day on which the switch from CEST to CET takes place. Currently, the balancing group manager shall nominate for each entry and exit point 25 (twenty-five) successive hourly values.

Article 2 Nomination and renomination procedure

Nomination and renomination of gas capacities shall be carried out according to Articles 12 to 16 of the GTCs.

The data format for the nominations and renominations is Edig@s 4.0 XML. Fluxys TENP offers upon request additional nomination modes or data formats in addition to the standard nomination mode in accordance with Article 13a para. 2 Sentence 3 of the GTCs. The Shipper has to bear the costs for the setup of a new Edig@s-connection.

- **Daily notification about the portfolio of capacities within the balancing groups**

Fluxys TENP will do its best efforts to notify the balancing group manager in accordance with Article 12 para. 15 of the GTCs regularly about the portfolio of capacities within its balancing group per point for the following Gas Day. Fluxys TENP will inform the balancing group manager about the data format to be applied.

Article 3 Allocation Procedure

Allocation of gas capacities shall be carried out according to Article 22 of the GTCs.