

# Terms and Conditions for the Subscription Window of July-August 2020 ("TCSW")

For

Stand Alone Send Out Capacity and Stand Alone Berthing Rights at the Zeebrugge LNG Terminal



# 1. Preliminary note

It should be noted that, at the Opening Date of this Subscription Window as specified in paragraph 3.1 of this TCSW:

- 1) the applicable regulated documents (the LNG Terminalling Agreement for LNG Services "LTA", hereafter the "Agreement", the LNG Access Code "ACL" and LNG Terminalling Programme "LTP") have been approved by the CREG on 9<sup>th</sup> July 2020.
- 2) the regulated tariffs for LNG Services have been approved by CREG on 9<sup>th</sup> July 2020.

# 2. Interpretation

In this TCSW:

- 1) all references to a clause/section/paragraph, unless specified otherwise, are references to a clause/section/paragraph in this TCSW;
- 2) all capitalized words and expressions used in this TCSW are to be interpreted according to the list of definitions of chapter 5 of the "ACL", unless specifically defined in this TCSW;
- 3) the layout, heading and (sub)sections are only for the benefit of the reader and are inconsequential as regards the interpretation of content of this TCSW;
- 4) the description of rules, conditions and provisions only relates to the LNG Services offered via this TCSW;
- 5) all dates and time are referred to as in Belgium local time, i.e. CET.

# 3. Introduction

As provided for in the ACL, Stand Alone Send Out Capacity and Stand Alone Berthing Rights can be offered to the market. In this context Fluxys LNG has decided to launch this subscription window ("Subscription Window") consisting of:

- the Subscription of Stand Alone Send Out Capacity (hereafter "SASO"); and
- the Subscription of Stand Alone Berthing Rights (hereafter "SABRs").

### **3.1. Scope**

This TCSW defines the relationship between the Terminal Operator and the Participant for the Subscription Window, as well as the subscription requirements and procedure for participating in the Subscription Window.



This Subscription Window is restricted to Stand Alone Send Out Capacity and Stand Alone Berthing Rights and will be open from the Opening Date of 22<sup>nd</sup> July 2020 at 10:00 AM until the Closing Date of 14<sup>th</sup> August 2020 at 06:00 PM.

All requests received from Participants are binding (hereafter referred to as "Binding Requests"). Any Binding Request received by Terminal Operator after the above-mentioned Closing Date shall automatically be excluded from this Subscription Window.

The Terminal Operator will allocate the Stand Alone Send Out Capacity and Stand Alone Berthing Rights through this Subscription Window, as detailed in paragraph 5 of this TCSW.

As from July 22<sup>nd</sup> 2020 until August 24<sup>th</sup> 2020, 2,87 GWh/h Stand Alone Send Out Capacity can be used via Non Nominated Send Out (NNS).

As from July 22<sup>nd</sup> 2020 until August 24<sup>th</sup> 2020, 4 Stand Alone Berthing Rights can be subscribed, strictly for use before August 24<sup>th</sup> 2020.

In case Stand Alone Send Out Capacity is still available after this Subscription Window, the remaining Stand Alone Send Out Capacity can be booked FCFS for any duration until December 31st 2023 (or next Subscription Window). The remaining Stand Alone Send Out Capacity can also be used via NNS.

In case Stand Alone Berthing Rights are still available after this Subscription Window, the remaining Stand Alone Berthing Rights can be booked FCFS for any duration up to December 31<sup>st</sup> 2039 (until the next Subscription Window).

#### **3.2.** Description of the offered services during the Subscription Window

During the Subscription Window following services are offered to participants:

- 1. The subscription of up to 2 870 MWh/h (two thousand eight hundred seventy megawatthour per hour) Stand Alone Send Out Capacity with a Start Date equal to or later than 24<sup>th</sup> August 2020 and an End Date equal to or before 31<sup>st</sup> December 2023. Binding Requests for Stand Alone Send Out Capacity must be for a minimum of one Gas Day and must be a whole multiple of one Gas Day.
- 2. The subscription of SABRs with a Start Date equal to or later than 24<sup>th</sup> August 2020 and an End Date equal to or before 31<sup>st</sup> December 2039. The total number of available Stand Alone Berthing Rights are:
  - a. 16 SABRs for the remaining months in 2020;
  - b. 48 SABRs in 2021;
  - c. 58 SABRs per year for the period 2022-2026;
  - d. 70 SABRs per year for the period 2027-2039.



Fluxys LNG reserves the right to extend the offer for more berthing rights – subject to an investment decision – in case of substantial demand. It has to be noted that Stand Alone Berthing Rights are subject to the maritime rules applicable the port of Zeebrugge as mentioned in the ACL.

## 3.3. Tariff

The Stand Alone Send Out Capacity and Stand Alone Berthing Rights contracted under this Subscription Window are subject to the Regulated Tariffs.

The monthly-updated tariffs can be found on the Fluxys website: <u>https://www.fluxys.com/en/products-services/empowering-you/tariffs/tariff\_fluxyslng-lng</u>

For information, the July 2020 tariffs are:

- 28.457,50 € for a Stand Alone Berthing Right, plus:
  - 0,75 €/MWh for LNG Delivery Services, applicable as from 38.205 MWh reloaded;
  - 0 1,11 €/MWh for LNG Redelivery Services, applicable as from 25.561 MWh reloaded;
- $1,52 \notin kWh/h/y which corresponds to 0,17 \notin MWh for Stand Alone Send Out Capacity.$

# 4. Participating and submitting a Binding Request

#### 4.1. Becoming a Terminal User under the Agreement

A Participant to this Subscription Window must become a Terminal User by signing the LNG Terminalling Agreement for LNG Services. To that end, interested parties who have not yet entered into the LNG Terminalling Agreement need to:

- 1. Make a request to receive a copy of the LNG Terminalling Agreement for LNG Services by sending a completed Know-Your-Customer Form (Annex C) to info.LNG@fluxys.com.
- 2. The requesting party will receive a copy of the LNG Terminalling Agreement for LNG Services no later than 3 Business Days after Terminal Operator has received the request;
- 3. Return to Terminal Operator two duly signed and initialed copies of the LNG Terminalling Agreement for LNG Services.

As from the reception and (counter)signing by Terminal Operator of the LNG Terminalling Agreement for LNG Services, requesting party is a Terminal User and can become a Participant under this TCSW. The Terminal Operator will subsequently send one signed copy of the LNG Terminalling Agreement for LNG Services to the Terminal User.



### **4.2.** Participant to the Subscription Window

Any Terminal User interested in booking Stand Alone Send Out Capacity and/or booking Stand Alone Berthing Rights under this Subscription Window is a Participant as from the moment such Terminal User submits before the Closing Date of the Subscription Window to Terminal Operator a duly completed and signed version of the Service Request Form for Contracting (hereafter SRFC), see Annex A & B.

Please note that, only one (1) Affiliate may participate to the Subscription Window. If it appears that two or more Affiliated Companies (intend to) take part in the Subscription Window, the Terminal Operator will exclude all concerned Affiliated Companies from this Subscription Window, except the first one having sent a Binding Request.

A Participant may simultaneously submit its Binding Request with its request for an LNG Terminalling Agreement, but such Binding Request will only be considered as a valid Binding Request if a version of the Agreement signed by the Terminal User authorized representatives is returned to the Terminal Operator before the Closing Date of the Subscription Window.

## **4.3.** Submitting the SRFC of the Binding Request:

#### 4.3.1. Subscription of Stand Alone Send Out Capacity

During the Subscription Window, a Participant can submit a Binding Request for contracting Stand Alone Send Out Capacity by submitting a duly completed and signed Service Request Form for Contracting - as made available in Annex A of this TCSW - specifying the "Minimum Request" and the "Request" of Stand Alone Send Out Capacity and the Start and End Date. For the year 2020, the Start Date must be not earlier than 24<sup>th</sup> August 2020:

- (i) the "Minimum Request" is the amount of SASO for the period requested, under which Participant is not interested in subscribing SASO; and
- (ii) the "Request" is the amount of SASO for the period requested, for which Participant is requesting to subscribe SASO and which may not exceed the offered amount of SASO.

Binding Requests for Stand Alone Send Out Capacity must be for a minimum of one Gas Day and must be a whole multiple of one Gas Day.

The Binding Request containing the SRFC shall be sent (i) by registered mail with acknowledgement of receipt or (ii) by email to the attention of:

Mrs. Leentje Vanhamme Fluxvs LNG N.V. Kunstlaan 31 1040 Brussels Belgium info.lng@fluxvs.com



#### 4.3.2. Subscription of Stand Alone Berthing Rights

During the Subscription Window, a Participant can submit a Binding Request for contracting Stand Alone Berthing Rights by submitting a duly completed and signed Service Request Form for Contracting - as made available in Annex B of this TCSW. This request will specify the "Minimum Request" and the "Request" of Stand Alone Berthing Rights and the Start and End Date expressed in (whole) calendar years, with the exception that for calendar year 2020 the Start Date must be 24<sup>th</sup> August 2020:

- (i) the "Minimum Request" is the number of SABRs for the period requested, under which Participant is not interested in subscribing SABRs; and
- (ii) the "Request" is the number of SABRs for the period requested, for which Participant is requesting to subscribe SABR and which may not exceed the offered number of SABRs;

The Binding Request containing the SRFC shall be sent (i) by registered mail with acknowledgement of receipt or (ii) by email to the attention of:

Mrs. Leentje Vanhamme Fluxys LNG N.V. Kunstlaan 31 1040 Brussels Belgium info.lng@fluxys.com

#### 4.4. Evaluation of the Binding Requests:

Terminal Operator shall evaluate if the SRFC submitted by the Participant is duly completed and as the case may be:

- (i) either accept the SRFC to be a Binding Request;
- (ii) or require from the Participant an adapted SRFC replacing the previous SRFC in case of missing information. Only SRFCs received before the Closing Date of this Subscription Window will be considered. Any Binding Request received by Terminal Operator after the above-mentioned Closing Date shall automatically be excluded from this Subscription Window.

Terminal Operator shall in no way be liable for any damages of whatsoever nature in the event Terminal Operator does not accept the Binding Request of the Participant as a result of an incomplete SRFC.



# 5. Allocation of the Stand Alone Send Out Capacity and Stand Alone Berthing Rights:

#### 5.1. Allocation Rules

#### 5.1.1. Stand Alone Send Out Capacity

During this Subscription Window, Terminal Operator will allocate the available Stand Alone Send Out Capacity as follows (as described in article 2.2 of the ACL):

- 1. If for any given Gas Day or period of Gas Days, the total of the "Requests" in the Binding Requests for SASO of all Participants is less than or equal to the available SASO offered in the Subscription Window, each participant will be allocated its Request;
- 2. If for any given Gas Day or period of Gas Days, the total of the "Requests" in the Binding Requests for SASO of all Participants exceeds the available SASO offered in the Subscription Window, Binding Requests for SABRs will be allocated as follows:
  - a. priority will be given to the Binding Request with the longest duration;
  - b. between Binding Requests with the same duration:
    - i. the available SASO will be allocated pro rata the Requests;
    - ii. if the application of the proportional allocation rule results in an amount of SASO being allocated to a Participant that is less than the Minimum Request indicated by this Participant, no SASO will be allocated to this Participant; and
    - iii. the amount of SASO that has not been allocated to certain Participants (based on 2.b.ii) will be reallocated pro rata the Requests of the other Participants insofar the Minimum Requests of the other Participants are met until no more SASO can be reallocated.

In case Stand Alone Send Out Capacity is still available after the corresponding Subscription Window, this Stand Alone Send Out Capacity will be offered under the principle "First Committed, First Served" until the next subsequent Subscription Window is organized by the Terminal Operator. This remaining Stand Alone Send Out Capacity can also be used as Non Nominated Service (NNS).



### 5.1.2. Stand Alone Berthing Rights

During this Subscription Window the available number of SABRs shall be allocated as follows (as described in article 2.2 of the ACL):

- 1. If for any given year, the total of the "Requests" in the Binding Requests for SABRs of all Participants is less than or equal to the yearly available SABRs offered in the Subscription Window, each participant will be allocated its Request;
- 2. If for any given year, the total of the "Requests" in the Binding Requests for SABRs of all Participants exceeds the yearly available SABRs offered in the Subscription Window, Binding Requests for SABRs will be allocated as follows:
  - a. priority will be given to the Binding Request with the longest duration;
  - b. between Binding Requests with the same duration:
    - i. the available SABRs will be allocated pro rata the Requests;
    - ii. if the application of the proportional allocation rule results in a number of SABRs being allocated to a Participant that is less than the Minimum Request indicated by this Participant, no SABR will be allocated to this Participant; and
    - iii. the SABRs that have not been allocated to certain Participants (based on 2.b.ii) will be reallocated pro rata the Requests of the other Participants insofar the Minimum Requests of the other Participants are met until no more SABRs can be reallocated.

In case Stand Alone Berthing Rights are still available after the corresponding Subscription Window, these Stand Alone Berthing Rights will be offered under the principle "First Committed, first Served" until the next subsequent Subscription Window is organized by the Terminal Operator.

#### **5.2. Allocation Results**

No later than five (5) Business Days after the Closing Date of this Subscription Window at the latest, the Terminal Operator will confirm the results of the allocation procedure set out in article 2.2 of the ACL to the Participants, unless otherwise required for regulatory reasons.

# 6. Performance of the Stand Alone Send Out Capacity and Stand Alone Berthing Rights

The submission of a Binding Request constitutes a legally binding offer on the part of the Participant which, for Stand Alone Send Out Capacity and Stand Alone Berthing Rights allocated to the Terminal User pursuant to and in accordance with this TCSW, shall be a legally binding commitment on Participant's part, governed by the Agreement and the ACL.



In case Participant has been allocated Stand Alone Send Out Capacity and/or Stand Alone Berthing Rights, Participant shall pay the Regulated Tariffs for allocated services.

Terminal Operator shall only be obliged to perform the Stand Alone Send Out Capacity and Stand Alone Berthing Rights during the Service Duration of the Service Confirmation, if Participant has duly completed the Service Confirmation for Contracting (as defined in the Agreement).

# 7. Other provisions

#### 7.1. Representations and Warranties by the Participant

In addition to article 11 of attachment B of the Agreement, the Participant warrants that:

- (i) It determines independently its participation in the Subscription Window, without any contact with a competitor as to the frequency and the level of its Binding Request. The Participant is aware of the prohibitions set by article 101 and 102 of the Treaty on the functioning of the European Union and article IV.1 and IV.2 of the Belgian *Code de droit économique / Wetboek van economisch recht.*
- (ii) It has not already sold, even on a conditional basis, the capacity which is being awarded through the Subscription Window;
- (iii) The Participant will only submit a Binding Request for capacity pursuant to a *bona fide* estimate of Participant's actual needs. The Participant will not engage in hoarding behavior.

#### 7.2. Notices

Without prejudice to article 4.3 of this TCSW (concerning submission of the SRFC), all other notices in writing pursuant to this TCSW shall be sent (i) by registered mail with acknowledgement of receipt or (ii) by email to the attention of:

Mrs. Leentje Vanhamme Fluxys LNG N.V. Kunstlaan 31 1040 Brussels Belgium E-mail: info.LNG@fluxys.com

Any notice pursuant to this article, shall be deemed effective as of the following points in time:

- (i) if sent by registered mail, on the date on which such letter is delivered or a first delivery attempt is made;
- (ii) if sent by electronic mail, on the date that such mail is delivered;



It being understood that any notice must be delivered timely for the Terminal Operator to answer to such notice (as the case may be) taking into account the Closing Date of this Subscription Window.

## 7.3. Financial security

For the avoidance of doubt, if the Participant was allocated Stand Alone Send Out Capacity and/or at least one Stand Alone Berthing Right, the Participant must comply with article 10 of Attachment B of the Agreement regarding the provision of Credit Cover.

#### 7.4. Languages

All communications pertaining to the Subscription Window shall be in the English language only. The convention used for writing numbers in this TCSW is that the space is used to indicate multiples of a thousand and the comma as the decimal point.

#### 7.5. Governing Law and disputes

For the avoidance of doubt, Clause 6 of the LNG Terminalling Agreement for LNG Services is applicable.



## 8. Annexes

8.1. Annex A: Service Request Form for Contracting (SRFC) Stand Alone Send Out Capacity

| fluxys <sup>6</sup>        | SERVICES REQUEST FORM for CONTRACTING<br>(SRFC) |  |  |
|----------------------------|---|--|--|
| 1. Participant Information |   |  |  |
| Participant :              |   |  |  |

Contact Person: ..... Phone: ..... E-mail: ....

#### 2. Request for LNG Services : "Binding Request"

Binding Requests for Stand Alone Send Out must be for a minimum of one Gas Day and must be a whole multiple of one Gas Day. The Start and End Dates reflected below are indicative and can be adapted to the requirements of the Participant. For the year 2020, the Start Date cannot be earlier than the 24th of August 2020. The End Date cannot be later than the 31st of December 2023.

|                               |                           | Amount of Stand Alone Send Out |                 | (change as | End date            |
|-------------------------------|---------------------------|--------------------------------|-----------------|------------|---------------------|
|                               |                           |                                | Request [MWh/h] |            | (change as desired) |
| Stand Alone Send Out Capacity | amount (max. 2 870 MWh/h) |                                |                 | 24-08-20   | 31-12-20            |
| Stand Alone Send Out Capacity | amount (max. 2 870 MWh/h) |                                |                 | 01-01-21   | 31-12-21            |
| Stand Alone Send Out Capacity | amount (max. 2 870 MWh/h) |                                |                 | 01-01-22   | 31-12-22            |
| Stand Alone Send Out Capacity | amount (max. 2 870 MWh/h) |                                |                 | 01-01-23   | 31-12-23            |

| Participant hereby: |   | Participant he    | ereby:  |
|---------------------|---|-------------------|---|
| Signing Date: .     |   | . Signing Date: . |   |
| Name :              |   | . Name :          |   |
| Position:           |   | . Position:       |   |
| Signature:          |   | . Signature:      |   |
|                     | SRFC, Shipper acknowledges and accepts all<br>of the corresponding TCSW and Service |                   | To be sent by registered mail or electronic r |

To be sent by registered mail or electronic mail to Fluxys LNG Mrs. Leentje Vanhamme Kunstlaan 31 1040 Brussels Belgium E-mail: info.lng@fluxys.com



8.2. Annex B: Service Request Form for Contracting (SRFC) Stand Alone Berthing Rights



#### SERVICES REQUEST FORM for CONTRACTING (SRFC)

1. Participant Information

|         | Participant : |
|---------|---------------|
| Contact | Person:       |
|         | Phone:        |
|         | E-mail:       |

#### 2. Request for LNG Services : "Binding Request"

The Start and End Dates reflected below are indicative and can be adapted to the requirements of the Participant. For the year 2020, the Start Date cannot be earlier than the 24th of August 2020. The End Date cannot be later than the 31st of December 2039.

|                             |                  | Number of Stand Alone Berthing Rights |         | Start date<br>(change as | End date<br>(change as |
|-----------------------------|------------------|---------------------------------------|---------|--------------------------|------------------------|
|                             |                  | Minimum request                       | Request | desired)                 | desired)               |
| Stand Alone Berthing Rights | number (max. 16) |                                       |         | 24-08-20                 | 31-12-20               |
| Stand Alone Berthing Rights | number (max 48)  |                                       |         | 01-01-21                 | 31-12-21               |
| Stand Alone Berthing Rights | number (max 58)  |                                       |         | 01-01-22                 | 31-12-22               |
| Stand Alone Berthing Rights | number (max 58)  |                                       |         | 01-01-23                 | 31-12-23               |
| Stand Alone Berthing Rights | number (max 58)  |                                       |         | 01-01-24                 | 31-12-24               |
| Stand Alone Berthing Rights | number (max 58)  |                                       |         | 01-01-25                 | 31-12-25               |
| Stand Alone Berthing Rights | number (max 58)  |                                       |         | 01-01-26                 | 31-12-26               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-27                 | 31-12-27               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-28                 | 31-12-28               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-29                 | 31-12-29               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-30                 | 31-12-30               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-31                 | 31-12-31               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-32                 | 31-12-32               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-33                 | 31-12-33               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-34                 | 31-12-34               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-35                 | 31-12-35               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-36                 | 31-12-36               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-37                 | 31-12-37               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-38                 | 31-12-38               |
| Stand Alone Berthing Rights | number (max 70)  |                                       |         | 01-01-39                 | 31-12-39               |

#### Participant hereby:

#### Participant hereby:

| Signing Date: |  | Signing Date: |  |  |
|---------------|--|---------------|--|--|
| Name :        |  | .Name :       |  |  |
| Position:     |  | Position:     |  |  |

Signature:

Signature:

By signing this SRFC, Participant acknowledges and accepts all the provisions of the corresponding TCSW and Service Confirmation.

To be sent by registered mail or electronic mail to Fluxys LNG Mrs. Leentje Vanhamme Kunstlaan 31 1040 Brussels Belgium E-mail: info.lng@fluxys.com



## 8.3. Annex C: Know-Your-Customer Form

Please indicate the estimated value of capacity bookings you expect to make in an average 2 months period with each of the following companies:

|              | Fluxys Belgium     | €   |
|--------------|--------------------|-----|
| Transmission | Interconnector UK  | £   |
|              | Fluxys TENP        | €   |
|              | Fluxys Deutschland | €   |
|              | FluxSwiss          | CHF |
| Storage      | e Fluxys Belgium   |     |
| LNG          | Fluxys LNG         | €   |
|              | Dunkerque LNG      | €   |

| Please indicate for which companies in the Fluxys Group this information is valid |                      |  |
|---|----------------------|--|
|   | □ Fluxys Belgium     |  |
| Transmission  | □ Interconnector UK  |  |
|   | Fluxys TENP          |  |
|   | □ Fluxys Deutschland |  |
|   | □ FluxSwiss          |  |
| Storage   |                      |  |
| LNG   | □ Fluxys LNG         |  |
|   | Dunkerque LNG        |  |



# 8.3.1. Main commercial role

Receives all notifications regarding commercial & contractual related matters as the first contact (e.g. Services Confirmations, consultations, ICT Maintenance, ...)

- Title:
- Last Name:
- First Name:
- Job Title:
- Email address:
- General Email address (Department or Team):
- Mobile:
- Phone:
- Fax:
- Address:

# **8.3.2.** Commercial back-up roles<sup>1</sup>

Receives all notifications regarding commercial & contractual related matters as the second contact (e.g. Services Confirmations, consultations, ICT Maintenance, ...)

- Title:
- Last Name:
- First Name:
- Job Title:
- Email address:
- General Email address (Department or Team):
- Mobile:
- Phone:
- Fax:
- Address:

<sup>&</sup>lt;sup>1</sup> Please copy-paste to add multiple contacts for this role if desired.



# **8.3.3.** Operational roles<sup>2</sup>

Receives all notifications regarding operational related matters (e.g. operational settings, shipper code, communication channel, ICT maintenance notices...)

- Title:
- Last Name:
- First Name:
- Job Title:
- Email address:
- General Email address (Department or Team):
- Mobile:
- Phone:
- Fax:
- Address:

• Preferred Shipper "nickname" for operational purposes if different to legal company name:

<sup>&</sup>lt;sup>2</sup> Please copy-paste to add multiple contacts for this role if desired.



# 8.3.4. ICT roles<sup>3</sup>

Receives all notifications regarding ICT related matters (e.g. ICT Maintenance, ....)

- Title:
- Last Name:
- First Name:
- Job Title:
- Email address:
- General Email address (Department or Team):
- Mobile:
- Phone:
- Fax:
- Address:

## **8.3.5.** Subscription to E-Invoicing

Allows downloading your original electronic invoices from the Electronic Data Platform (EDP)

| 🗌 Yes | (required for IUK, recommended for Fluxys Belgium)<br>Original invoices will be published on the Electronic Data Platform (EDP).<br>A notification E-mail containing a duplicate of the invoices, will also<br>automatically be sent to the email address mentioned under Invoicing details |
|-------|---|
| 🗌 No  | Original invoices will be sent by postal mail. Only duplicates will be available on the Electronic Data Platform (EDP).   |

<sup>&</sup>lt;sup>3</sup> Please copy-paste to add multiple contacts for this role if desired.



## 8.3.6. Invoicing details

This address will be mentioned on the invoice but the postal mail invoice will be sent to the Registered Office Address, unless specified differently in section 'Invoice postal mail address'.

- Title:
- Last Name:
- First Name:
- Job Title:
- Email address:
- General Email address (Department or Team):
- Mobile:
- Phone:
- Fax:
- Address:
- Registered Office Address:

## 8.3.7. Invoice postal mail address

If filled, Postal mail invoices will be sent to the below address. Otherwise postal mail invoice will be sent to the Registered Office address.

- Title:
- Last Name:
- First Name:
- Job Title:
- Email address:
- General Email address (Department or Team):
- Mobile:
- Phone:
- Fax:
- Address:



**8.3.8. Purchasing Status:** Taxable Dealer<sup>4</sup> or End Consumer

## **8.3.9.** Electronic Data Platform user roles (SPOC: Single Point of Contact)

Person(s) responsible for the management of roles on the Electronic Data Platform (EDP): (users in your company requiring access rights).

The mobile phone number is used to send an SMS including the password to the SPOC user. Please ensure this number is a valid mobile phone number.

- Last Name:
- First Name:
- Email address:
- Mobile:
- Phone:
- Preferred user name<sup>5</sup>:
- Last Name:
- First Name:
- Email address:
- Mobile:
- Phone:
- Preferred user name<sup>5</sup>:
- Last Name:
- First Name:
- Email address:
- Mobile:
- Phone:
- Preferred user name<sup>5</sup>:

<sup>&</sup>lt;sup>4</sup> For purpose of VAT a "taxable dealer" is defined in the Directive 2003/92/EC as a taxable person whose principal activity in respect of purchases of gas and electricity is reselling such products and whose own consumption of these products is negligible.

<sup>&</sup>lt;sup>5</sup> The requested user name cannot be guaranteed and is depending on the availability.